



Immediate Opening for Planning Liaison

The Will County Governmental League (WCGL), one of the metropolitan Chicago regional Councils of Government (COGs) is seeking applications for the position of Planning Liaison. This entry level, full-time position will be engaged in the WCGL's Transportation and Member programs. The WCGL represents 35 member communities in one of the fastest growing counties in the country. Will County is located approximately 40 miles southwest of Chicago, has an area of 837 square miles, and a population of over 750,000.

The successful candidate will be responsible for assisting in managing the WCGL Surface Transportation Program (STP), Transportation Improvement Program (TIP) and running training opportunities. Managing the STP program includes supervising the preparation and processing of League members applications for federal funding, recommending priorities for various federally funded projects and maintaining records on STP funds allocated to and expended by the League through the program.

The WCGL is responsible for the programming of all federal and state funded transportation projects in the regions Transportation Improvement Program (TIP). The Planning Liaison will assist in active program management for projects in the TIP. The position will regularly coordinate with the Illinois Department of Transportation (IDOT) and the Chicago Metropolitan Agency for Planning (CMAP) to keep the TIP accurate and projects on schedule.

This position will also be responsible for primary staffing of the WCGL's Public Works Training Program. The Planning Liaison will organize local and web based training opportunities related to public works and transportation.

A degree in planning, public administration, political science, or related field required. Knowledge of regional transportation and planning related issues is desired, and local knowledge is helpful. A successful candidate will have strong interpersonal skills for interactions with elected officials and the business community, as well as strong organizational skills with the ability to multi-task. Regional travel required. This is an entry-level position with a compensation package based on the individual qualifications of the candidate.

Please submit a cover letter and resume by email to apply@wcgl.org by September 29, 2017. This position is available immediately.

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Frankfort Godley Homer Glen Joliet Lemont Lockport Manhattan Minooka Mokena Monee
Naperville New Lenox Orland Park Oswego Peotone Plainfield Rockdale Romeoville Shorewood
Tinley Park University Park Wilmington Woodridge County of Grundy County of Will